

Big Springs Village Board of Trustees
Regular Meeting
Tuesday, June 3, 2025, 7:00 p.m.

Notice of the meeting was published in the Chappell Register and posted at the Big Springs Post Office, Community First Bank, Village Office, and village website. The agenda was kept current and available for public inspection at the Village Office and on the website. Advance notice with the agenda was sent to Board of Trustees members, with their acknowledgment attached to these minutes. The meeting was recorded while open to the public.

Roll Call: Present Trustees: Payne, Thompson, Everitt and Huff. Others present: Village Clerk/Treasurer Tamera Loomis, Village Maintenance Supt. Curtis Brown, Librarians Connie Shaw and Janie Jimenez, Village Attorney Josh Wendell.

Chairman Huff called the meeting to order.

Pledge of Allegiance was recited.

Chairman Huff announced that a copy of the Nebraska Open Meeting Law Poster is posted on the north wall of the meeting room, accessible to the public.

Motion by Huff to approve the minutes of the May 22, 2025 special meeting. Seconded by Everitt. Yea: Thompson, Huff, Payne, and Everitt. Motion carried.

Motion by Huff to accept the \$2,500 contribution from the Big Springs Community Fund toward the Veteran's Memorial Park landscaping project. Seconded by Everitt. Yea: Payne, Everitt, Thompson, and Huff. Motion carried.

Motion by Everitt to adopt Resolutions R25-06-01 through R25-06-16, Declaring Nuisance Properties. Seconded by Payne. Yea: Everitt, Thompson, Huff, and Payne. Motion carried.

Motion by Payne to acknowledge a board vacancy due to unexcused absences. The unexpired term of Justin Dinkel ends December 2026. Seconded by Everitt. Yea: Huff, Thompson, Payne, and Everitt. Motion carried.

Motion by Payne to confirm hiring of swimming pool staff for the 2025 summer season: Manager - Zaerihya Doncheske, Assistant Manager - Dashle Richards, Lifeguards - Emily Mulhollen, Epiphany Prez, Ella Stanley, Annlyn Wilson, Jillian Frerichs, and Sophia Lanman. Seconded by Thompson. Yea: Everitt, Huff, Thompson, and Payne. Motion carried.

Motion by Payne to have made and posted stating, DO NOT REMOVE PICNIC TABLES FROM SHELTER. Seconded by Everitt. Yea: Huff, Thompson, Payne, and Everitt. Motion carried.

Motion by Payne to donate old picnic tables to the Big Springs Rural Fire District. Seconded by Everitt. Yea: Thompson, Huff, Payne, and Everitt. Motion carried.

Motion by Everitt to obtain bids for tree removal and trimming in Swimming Pool Park. Seconded by Payne. Yea: Huff, Thompson, Everitt. and Payne. Motion carried.

Motion by Payne to adopt the Donation Acceptance Policy as presented. Seconded by Thompson. Yea: Huff, Everitt, Thompson, and Payne.

Village of Big Springs - Donation Acceptance Policy

1. Purpose

The purpose of this policy is to establish procedures for the acceptance of donations valued at \$1,000.00 or more, ensuring that all contributions align with the Village's priorities, financial regulations, and community needs.

2. Definition of Donations

For the purpose of this policy, donations include but are not limited to:

- Monetary gifts
- Equipment, materials, and supplies
- Real estate or property
- Services provided at no cost to the Village

3. Approval Process

All donations to the Village of Big Springs valued at \$1,000.00 or more must be **reviewed and approved** by the **Village Board of Trustees** before acceptance. The process includes:

- **Submission:** Any individual, business, or organization wishing to donate must submit a formal **Donation Proposal** to the Village Clerk/Treasurer. This proposal should include a description of the donation, its estimated value, and any conditions or restrictions associated with it.
- **Board Review:** The Village Clerk/Treasurer will present the donation proposal to the Village Board of Trustees at a scheduled board meeting.

- **Decision:** The Village Board of Trustees will vote to accept or decline the donation. If approved, the donation will be formally recorded in meeting minutes and included in the Village's financial records.
- **Acknowledgment:** The Village will provide official acknowledgment and appreciation to the donor upon acceptance.

4. Special Considerations

- Donations with **restrictions or conditions** may require legal review before approval.
- Donations valued over \$10,000.00 may require a separate financial and operational impact assessment before acceptance.
- The Village reserves the right to decline any donation that does not align with community interests or imposes an undue burden on Village resources.

5. Documentation & Transparency

- All accepted donations will be recorded in the Village's financial statements.
- Annual reports on donations received will be made available to the public upon request.
- Transparency is a fundamental principle of the Village of Big Springs. The Village Board of Trustees is committed to full disclosure of all donation-related decisions, ensuring that contributions align with community interests and public accountability.
- Any concerns about a donation's approval process may be addressed through the Village Board of Trustees.

6. Implementation & Amendments

- This policy shall take effect upon adoption by the Village Board of Trustees. Amendments to this policy must be approved by the Board and documented accordingly.

Motion by Payne to authorize Trustee Everitt with \$50.00 per month spending authority for Depot Museum operational needs. Seconded by Thompson. Yea: Everitt, Payne, Thompson, and Huff. Motion carried.

Motion by Everitt to approve the transfer of \$114,306.00 from the Utility Bond Flex CD to the Utility Bond Reserve Fund checking account. Seconded by Payne. Yea: Payne, Thompson, Huff, and Everitt. Moton carried.

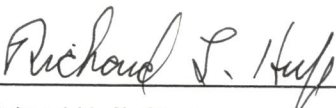
Motion by Everitt to approve bond payments due June 15, 2025, totaling \$126,462.50. Seconded by Payne. Yea: Thompson, Everitt, Payne, and Huff. Motion carried.

Motion by Huff to approve payment of the following claims. Second by Thompson. Yea: Thompson, Payne, Huff, and Everitt. Trustee Everitt abstained from the payment of her individual claim in the amount of \$42.70. Motion carried.

General		
PAYROLL	EXP	1,487.31
ADAMS INSURANCE ADVISORS	INS	497.00
BIG SPRINGS CEMETERY ASSOC	EXP	6,154.17
BLACK HILLS ENERGY	Gas	96.69
CENTURY LINK	PH	51.77
CHAPPELL REGISTER	PUB	148.06
DEUEL COUNTY TREASURER	LE	8,166.66
E-logic	PC	2,249.00
EdwardJones	RET	175.00
HSB-FBO Curtis Brown	RET	225.00
IRS	TX	319.30
MUNICIPAL CODE SERVICES INC	PUB	125.00
NPPD	ELEC	64.64
OFFICE SERVICE	SU	300.84
ONE CALL CONCEPTS INC	Fees	6.52
Olson's Pest Technicians	R&M	85.00
RJ MEYER & ASSOCIATES LLC	FY24 Audit	7,850.00
SOUTH PLATTE SCHOOLS	Fees	400.00
Spectrum Business	PH/INT	100.00
Terry Duffield	Animal Control	100.00
U.S. Bank	CLS	521.00
U.S. Bank	R&M	(134.14)
U.S. Bank	SU	365.99
U.S. Bank	PSTG	27.01
Street		
PAYROLL	EXP	1,348.08
BIG SPRINGS TRUCK AND TRAVEL	SU	840.09
CENTURY LINK	PH	78.22
E-logic	PC	924.00
IRS	TX	497.17
JOHN DEERE FINANCIAL	R&M	191.63
JOHN DEERE FINANCIAL	SU	14.99
Marion Peterson	R&M	225.00

NPPD		ELEC	995.75
U.S. Bank		R&M	68.97
	Water		
PAYROLL		EXP	2,297.69
CENTURY LINK		PH	224.93
Henderson State Bank		Xfer	7,149.50
IRS		TX	717.87
NE PUBLIC HEALTH ENVIRONMENTAL LAB		TSTG	15.00
NE DEPT OF REVENUE		TX	177.16
NPPD		ELEC	838.43
U.S. Bank		PSTG	31.75
US POSTAL SERVICE		PSTG	36.40
VERIZON		PH	71.53
	Sewer		
PAYROLL		EXP	2,297.69
BLACK HILLS ENERGY		Gas	212.69
CENTURY LINK		PH	219.79
Henderson State Bank		Xfer	145,982.50
IRS		TX	717.87
KENFIELD ELECTRIC		R&M	2,886.38
NDEE - FISCAL SERVICES		Fees	18.51
NDEE - FISCAL SERVICES		CAP	3,701.08
NDEE - FISCAL SERVICES		INT	27.76
NE DEPT OF REVENUE		TX	795.20
NPPD		ELEC	312.66
UNITECH		R&M	2,300.00
US POSTAL SERVICE		PSTG	36.40
VERIZON		PH	71.53
	Trash		
US POSTAL SERVICE		PSTG	36.40
WASTE CONNECTIONS		TRSH	5,242.00
WESTERN RESOURCES GROUP		RECY	420.00
	Parks		
PAYROLL		EXP	2,506.40
21st Century Equipment LLC		Mower	9,082.37
BIG SPRINGS TRUCK AND TRAVEL		SU	14.24
BLACK HILLS ENERGY		Gas	45.37
CURTIS BROWN		R&M	174.59
Dana Jeppson		R&M	788.50
Dave Sauder		SU	62.50
Global Industrial		PicTbIs	15,576.40
IRS		TX	478.62
JOHN DEERE FINANCIAL		R&M	96.40
NPPD		ELEC	145.26
Olson's Pest Technicians		R&M	85.00
Simon Materials		Rock	3,057.06
WASTE CONNECTIONS		R&M	415.00
	Pool		
ARNOLD POOL COMPANY		SU	154.40
Century Link (Lumen)		PH	68.29
JOHN DEERE FINANCIAL		R&M	816.79
Ogallala Goodall YMCA		TRNG	935.00
Tamera Loomis		MLG	61.00
	Library		
PAYROLL		EXP	1,093.50
IRS		TX	178.98
U.S. Bank		BKS	247.11
	Depot Museum		
Century Link (Lumen)		PH	167.39
JULIA EVERITT		SU	42.70
NPPD		ELEC	121.35
U.S. Bank		SU	29.98
WIEST HARDWARE		R&M	23.98
	TOTAL		247,872.62

Huff moved to adjourn, seconded by Thompson. Yea: Huff, Payne, Thompson, and Everitt.
Motion passed and the meeting adjourned at 8:38 PM.


Richard Huff, Chairman
Village of Big Springs Board of Trustees

ATTEST:


Tamera Loomis, Village Clerk

